

**Minutes of a meeting of the Board of Directors of the  
Urbanna Harbour Yacht Club Saturday March 10, 2018  
Commencing at 10:30 a.m.**

<b>Present:</b>	David Laughton	President
	Hazel Laughton	Secretary/Treasurer
	Phil Mullins	Director
	Steve Bingham	Director
	Paul Clarke	Director
	Dan Matsey	Director

<b>Absent:</b>	Joy Mullins	Director
	Tom Bishop	Director

The meeting was called to order by David Laughton at 10.30 a.m. President recorded that there is a quorum present.

David Laughton thanked those present for coming and welcomed guest Susan Armentrout who is currently working on our Face Book page.

**MOTION**

There being no corrections, Phil Mullins **made a motion** for the minutes of our July 15, 2017 to be approved and this was seconded by Steve Bingham and carried.

**REPORTS FROM COMMITTEES**

**Treasurer/Secretary's Report – Hazel Laughton**

Account balances are:

Checking	\$64,504.68
Capital account	\$134,612.88
C & Fcapital fund	\$62,340.00
Working capital fund Sona	\$30,555.88

Regarding the capital funds, there was a brief discussion on how to handle these funds which are currently held in a savings accounts at SonaBank. It was generally agreed that these funds should remain as is, as any investment could at some point incur losses.

Treasurer reported that dues are coming in well. We have one slip owner who has not paid for 2 years and we will be placing a lien on that slip during the coming weeks.

Budget acceptances are slowly coming in. A reminder will be sent out.

### **Maintenance – Phillip Mullins**

Phil informed us that we will have to have the pump out serviced as we have received several complaints and after checking it out Phil agreed that it definitely had lost power. Phil will contact the supplier. The VA Department of Health will pay 75% towards the service of this unit.

Due to the severe and unpredictable weather we are experiencing we will not be turning the water onto the docks before April 14.

LED bulbs have certainly improved the labor time involved in keeping the pedestals lit – and we will be ordering a new supply for this season.

There are no issues with the pool which will open as usual for Memorial weekend.

### **New Business**

#### **Board Membership**

Phil Mullins advised the board that his house in the harbour complex will be placed on the market this year and he will therefore be resigning from the board as soon as he moves back to Richmond. The board discussed the importance of this position and the wonderful work Phil has done in keeping the harbour so well maintained. Phil has been documenting all his work over the last years and has kept a really good record of all our contractors and the dates and times that everything has been scheduled. Further the importance of all of the officer positions was discussed. Susan Armentrout expressed a wish to help out with the secretary/treasurer position. Susan was asked if she would like to join the board.

Susan Armentrout has agreed to become a member of the board. This term will run from April 1 2018 for 4 years. At the next board meeting Susan will be brought in as an officer. Steve Bingham **made a motion** to accept Susan Armentrout as a member of the board, this was seconded by Dan Matsey and carries unanimously. Welcome aboard Susan.

It was decided that the AGM will be held on May 12 – membership will be notified as stipulated in the bylaws.

#### **New Dock Carts**

The board discussed the fact that we need to buy a few more dock carts. Our existing carts are in very poor condition. Steve Bingham **made a motion** that we purchase 6 new cars. This motion was seconded by Phil Mullins and carried unanimously. Phil Mullins we look into ordering these before the season gets underway.

#### **Slip owner Insurance Coverage**

Over the years that we have discussed need to make sure that every boat at UHYC has insurance coverage and this has been brought back to us following the very

severe damage caused last year at Doziers. At our upcoming AGM we will discuss an amendment to the Rules and Regulations which will state that every boat owner in the harbour must provide us with a copy of their insurance coverage showing a liability of \$500,000 minimum. Also each slip holder will be responsible for making sure their renter complies. We will further discuss methods to assure that everyone is in compliance – renters and slip owners alike.

### **Old Business**

Following on with reference to our insurance coverage, Gene Folliard, our insurance agent, will be asked to join us at our AGM to answer any questions any slip holder has reference our insurance.

At our last AGM Loi Patkin asked that we look into the cost of solar power for UHYC and at that meeting Ms. Patkin was told that if costs were submitted we would review this suggestion. Paul Clarke brought this suggestion back to our board and we told Paul to ask Loi to look into the costs for us and as already stated we will review the cost effectiveness of solar electricity to our buildings. At this point the board members who are all volunteers do not themselves do this kind of research.

### **MOTION TO ADJOURN**

There being no further business to discuss, the President asked for a motion to adjourn and Phil Mullins **made this motion** to adjourn.

Submitted by Hazel Laughton  
Secretary/Treasurer.