

**Minutes of a meeting of the Board of Directors of the  
Urbanna Harbour Yacht Club Wednesday, June 15, 2011**

<b>Present:</b>	David Laughton	President
	Fred Eddowes	Vice President
	Hazel Laughton	Secretary/Treasurer
	Wordell Davis	Director
	Ed Fisher	Director
	Phil Mullins	Director

This meeting was held at the home of Phil Mullins and was called to order by the President at 5:30 p.m.

Roll Call and then the President confirmed that a quorum was present.

**MOTION**

Treasurer/Secretary Hazel Laughton asked for a motion to approve the minutes from the meeting on April 2, 2011 as read. Fred Eddowes made this motion which was seconded by Phil Mullins and carried unanimously.

**REPORTS FROM COMMITTEES**

**Treasurer/Secretary's Report – Hazel Laughton**

Treasurer reported that the Audit for the 2009/2010 fiscal year is now underway with our accountants.

Following installation of the new pump out station and solar alarm, application will be made to the VA Department of Health for a 75% refund.

Account balances are as follows:

Checking account	\$41,585.12
Capital working a/c	\$42,290.54
Capital savings	\$130,930.94

3 slipholders have not paid their annual dues. These slipholders will be invoiced with late fees.

**Social – Fred Eddows**

The Memorial Day cookout was a nice event and photographs will soon be on the website.

A discussion took place on the viability of continuing with both a yacht club "The Club at Urbanna Harbour" and Urbanna Harbour Yacht Club. We have found that these two entities are conflicting and confusing to most. A questionnaire was sent to members asking for their interest in maintaining a separate yacht club. 30 slip holders responded with only 10 saying that they thought a yacht club was attractive to them. The Club at Urbanna Harbour has acquired membership to the American Yachting Association at the cost of \$450 a year and this membership gives yachts visiting fellow members' yacht clubs considerable benefits.

**MOTION** – Wordell Davis made a motion that we disband The Club at Urbanna Harbour because of lack of interest but that we maintain membership of the American Yachting Association by offering membership to all slip holders for a fee of \$30, each paid up member will receive a plastic membership card. If enough people sign up for this we will continue with membership of this Association next year. This motion was seconded by Fred Eddowes and carried unanimously.

Urbanna Harbour Yacht Club will continue to sell shirts, hats and burgees, profits from which help fund our social events.

Finally Fred announced that there will be a fall event which will be held again at no charge. After discussion and input from members it was decided that our social events will not take place on national holidays, but close too. This is because most people are involved with family, which prevents them from participating in yacht club events held on major holidays.

### **Maintenance – Phillip Mullins**

*Plumbing* – Phil Mullins reported that he has contracted with our plumber to replace 6 faulty spigots on the pedestals.

*Phragmites* – We have a 12 months permit for removal of phragmites – this covers this year and next year. Phil Mullins will arrange for the first spraying at a cost of \$500. This will take place in either July or August.

*Pump Out* – The new pump out station is up and running. Millers Septic, who installed this for us, will provide us with regular maintenance for which we believe we can claim a 75% refund from the Virginia Health Department.

*Signage* – there are now signs at each dock which state that absolutely no overboard discharge of treated or untreated sewage is permitted.

*Piling Caps* – work will commence on replacing the 40 piling caps which came off during the winter months.

*Fire extinguishers* – 2 new fire extinguishers have been put on each metal gangway down to the docks – a total of 6 extinguishers.

*Electrical* – lights on the pedestals will be repaired.

*Club House* – when we replaced the carpet in the club house we found considerable damage caused by leaking windows and doors. The maintenance committee will look into a satisfactory solution for these problems and get back to the board with costs.

### **Covenants Committee – Wordell Davis**

Wordell Davis presented his committee's updated work on the covenants and rules for Urbanna Harbour. Following input from the Board, there will be a final revision and this will be sent out to the membership for approval.

### **Proposed Bylaw amendment**

*Terms of Office* – The board discussed setting up a system in which we do not continue to have a total new directorship with each election. The UHYC membership at the 2012 annual meeting will elect 3 new directors with the existing board having the following extensions to their terms of office.

#### 2 year extensions:

David Laughton – President	extending until 2014
Hazel Laughton – treasurer/secretary	extending until 2014
Phil Mullins – director	extending until 2014

#### 1 year extension:

Fred Eddowes – Vice President	extending until 2012
Ed Fisher – director	extending until 2012
Wordell Davis – director	extending until 2012

Therefore, commencing in the fall of this year we will endeavor to recruit 3 new members to the board.

### **OLD BUSINESS**

*Brochure* – a mock-up of a proposed brochure for Urbanna Harbour was shown to the board members. This brochure was suggested in place of an over abundance of signs around the harbour listing our rules and regulations, which most people find very annoying. The board agreed to produce a quantity of these brochures, some of which will be sold to local realty companies who are listing slips for sale and copies will be available in dispensers in each bathroom.

*Outstanding New Dock assessment* – we are now ready to pursue Payment from the one slip holder who still has not paid their new dock assessment fee. A lien has been placed on this slip and we are now ready to proceed with legal action to reclaim our funds. We will be talking to a lawyer in the near future as to the best way to proceed.

### **NEW BUSINESS**

*Director's Liability Insurance* – renewable in July 2011. Our original carrier for this insurance had increased our rate from \$1,515 to \$2,391. Folliard, our agent, has shopped around and we have an offer by Markel at \$1,961 which the board accepted.

**MOTION** – Phil Mullins made a motion that we proceed with obtaining Directors Liability insurance coverage from Markel at an annual cost of \$1,961. This motion was seconded by Wordell Davis and carried unanimously.

*Boat Lift Slip 104* – we received a request and plans for a boat lift for slip 104. The submitted plans were reviewed and discussed at great length.

**MOTION** - Wordell Davis made a motion that we agree to a boat lift being installed in slip 104 with the following conditions:

We receive in writing acceptance of this from both slips 103 and 105. That this lift does not infringe on the neighboring slip in any way. That the owner of slip 104 applies for a permit from VMRC and that we are kept fully apprized with copies of all applications and permits.

This motion was seconded by Fred Eddowes and carried unanimously.

The president called the meeting to a close at 7 p.m.

Submitted by Hazel Laughton  
Secretary/Treasurer.