

**Minutes of a meeting of the Board of Directors of the
Urbanna Harbour Yacht Club Saturday, November 23, 2013**

Present: David Laughton President
 Hazel Laughton Secretary/Treasurer
 Phil Mullins Director
 Kerry Robusto Director
 Clyde Roper Director

Absent:
 Wordell Davis Director
 Neal Thompson Director

David Laughton, President, declared the meeting in session at 10 a.m. Roll Call was taken and a quorum was confirmed.

MOTION

Treasurer/Secretary Hazel Laughton asked for a motion to approve the minutes from the June 22, 2013 meeting as read. Kerry Robusto made this motion which was seconded by Phil Mullins and carried unanimously.

REPORTS FROM COMMITTEES

Treasurer/Secretary's Report – Hazel Laughton

Account balances are:

Checking	\$30,742.47
Capital account	\$132,590.64
Working capital fund	\$62,090.23

Audit: UHYC does not go to the expense of a full audit but we do have an Independent Accountant's report on Letter of Applying Agreed Upon Procedures. This is now complete for our 2013/14 year and will be posted on our website. Following receipt of this report it was recommended by our accountant that we open an account in another financial institution and remove some of the capital account funds based on the FDIC coverage of \$250,000 since at the beginning of the year when dues are received the total of our accounts could be greater than the FDIC coverage. Treasurer will attend to this.

This year we have paid the IRS \$76 and State of VA \$18. We sent in our report to DPOR on which we paid \$115.41 for 2012.

We now discussed next year's budget and whether or not to raise our dues. After some lengthy discussion it was agreed that we would hold the dues at their current rate for another year in light of the very difficult economic times. The major cost increase this year is the insurance coverage which has been increased by \$700. We spent over budget this year because we had the funds in our general checking

account available to cover the reparations to the clubhouse (\$11,000). Maintenance had been budgeted \$5,000 but additional spending was possible because of the careful management of funds over the last couple of years.

MOTION

Hazel Laughton made a motion that dues for the 2014/15 year remain unchanged. This motion was seconded by Kerry Robusto and carried unanimously.

However, it is anticipated that next year an increase will probably have to be made in light of increasing insurance charges. The new budget will be sent out in our next slip holder mailing which is currently being prepared.

Maintenance – Phillip Mullins

We will be going ahead with the generator project at the end of February. The homeowners will be bearing most of the costs involved with the yacht club supporting them with a \$5,000 payment. Slip holders will be sent a \$40 assessment fee since this is a new item and cannot be paid through any of our existing funds.

This year we will also be working on the north docks circular driveway which is crumbling at the edges. The edges will be repaired and then sealed. Phil Mullins has received a couple of quotes but is waiting for others. So far it appears costs will be around \$6,000 for sealing and repairing the asphalt including the driveway and the north dock parking lot. The funds for this will come from the capital working fund. It is hoped to commence this work in the spring.

Phil Mullins said that Raymond Smith, who has recently taken over the bathroom cleaning job, is doing quite well under his supervision.

In the spring Phil Mullins will organize cleaning and treating the decks on the clubhouse to preserve them.

Phil reported that he continues to replace pedestal lights as they fail. David Laughton said he will be checking the Dominion Power meter numbers to make sure they are all legible and correctly marked. When the weather improves we will also replace the slip numbers on the pedestals.

OLD BUSINESS

There being no old business to discuss the board moved on to new business.

NEW BUSINESS

Oyster Festival

Everyone will receive a letter from David Laughton concerning appropriate use of our facilities. It was noted that during the Oyster Festival an unauthorized vessel was put on one of the common docks. Permission must be obtained from the board before using these areas for docking. UHYC Director Clyde Roper reported that he had been bitten in the leg by a dog not under control. There is an ongoing problem with many dog owners not cleaning up after their dogs and we ask for

pet owners to be sensitive and considerate of others using our facilities.

These issues will also be addressed in David Laughton's communication to all.

Use of Clubhouse

Some discussion took place on use of the clubhouse. It was agreed by all that slip holders should not have to pay to use this facility, but renters should pay a \$25 charge. Roger VanLiew our dockmaster would be excluded from this charge because he volunteers so much of his time to UHYC free of charge. We will be looking into the number of people the clubhouse can legally accommodate and this information will be posted as appropriate. Also Phil Mullins will put a notice on the window to the deck over the walkway stating that only 10 people at any one time can be accommodated in this area.

Further the clubhouse can only be used for non-commercial purposes. This weekend when in use it was considered inappropriate for the general public to be directed into our facility for a "sales" event.

Yacht Insurance

David Laughton will include in his letter a request that ALL slip holders send a copy of their yacht insurance to us. It has always been understood that all boats on our docks should be insured with copies of their insurance information being made available to us. Slip holders who rent their slips should get full and current information of their renter's boat insurance coverage, such information to be made available to us for our records. It would be catastrophic if an uninsured yacht had an accident on our property.

Annual General Meeting

Our AGM will be scheduled for April 26th 2014 commencing at 11 a.m. Official notification will be mailed to all as stipulated in our bylaws. Also we will send out ballots requesting that slip holders consider taking a term on the board. As was rightly pointed out by Mrs. Loving slip 102 – several board members have been serving longer than their 3 year terms – these board members may request that their names be added to the upcoming voting ballot on board membership for consideration.

MOTION TO ADJOURN

There being no further business to discuss, the President asked for a motion to adjourn at 11 a.m. Hazel Laughton made the motion to adjourn which was seconded by Clyde Roper and carried unanimously.

Submitted by Hazel Laughton
Secretary/Treasurer.