

**Minutes of a meeting of the Board of Directors of the  
Urbanna Harbour Yacht Club Saturday January 14, 2017  
Commencing at 11:00 a.m.**

<b>Present:</b>	David Laughton	President
	Hazel Laughton	Secretary/Treasurer
	Phil Mullins	Director
	Wordell Davis	Director
	Tom Bishop	Director
	Clyde Roper	Director

<b>Absent:</b>	Joy Mullins	Director
	Paul Clarke	Director

This meeting was called to order by David Laughton at 11 a.m. President recorded that there is a quorum present.

David Laughton thanked all for being present. This meeting was originally scheduled for January 11, but had to be canceled because of a snow storm.

**MOTION**

Wordell Davis made a motion to approve the minutes from the meeting held August 20, 2016, this was seconded by Clyde Roper and approved unanimously.

**REPORTS FROM COMMITTEES**

**Treasurer/Secretary's Report – Hazel Laughton**

Account balances are:

Checking	\$37,634.83
Capital account	\$134,062.90
Working capital fund	\$37,6234.83
C & F capital fund	\$50,460.00

Following discussion it was agreed that dues would remain unchanged this year. The budget was discussed in some detail and the following motion was made.

**MOTION**

Wordell Davis made a motion that the treasurer's report be accepted as presented with dues remaining at \$550 per annum as discussed. Treasurer was given permission to circulate the proposed budget which has only minor corrections as discussed taking into account that the cost for grass cutting will be increased following the retirement of Charlie Shiflett. Motion was seconded by Cyde Roper and agreed unanimously.

Treasurer reported that dues invoices will be sent out this month along with a new budget.

## **Maintenance – Phillip Mullins**

Phil Mullins reported that Karen Miller is doing a very good job of cleaning for us.

Because of the retirement of Charlie Shifflett Phil Mullins has been requesting quotes from various local business who can provide this service for us. We are awaiting a few more quotes and next week we will have a telephone conference call to make a choice on who will provide this service for us. Our thanks to Charlie for all his years of service.

## **Old Business**

Phil Mullins said he has received a quote for concreting the walkway down to the boats from the South car park. This walkway is very uneven and we need to repair it before we have any serious accident. We received a quote for \$1200 which we agreed to accept.

## **MOTION**

Tom Bishop made a motion that we repair the walkway down to the south docks as soon as the weather allows. Wordell Davis seconded this motion which carried unanimously.

## **Social Event**

Our end of year social event was a great success and we plan on having another event in the spring.

## **New Business**

Phil Mullins advised that board that we will soon need to consider repairing some erosion in the south car park – mainly where the culverts are as they are now being exposed through constant use. Phil will get quotes so that we are prepared when repairs are absolutely necessary.

## **MOTION TO ADJOURN**

There being no further business to discuss, the President asked for a motion to adjourn at noon. Wordell Davis made the motion to adjourn.

Submitted by Hazel Laughton  
Secretary/Treasurer.